



Journal of Educational Research (Reykjavik)

Guidelines for contributors

Rules set by the editorial committee

1. Journal of Educational Research (Reykjavik) is published once annually in November. Its purpose is to serve as a venue for scholarly discussion about educational research in Iceland.
2. The journal accepts manuscripts of scholarly nature in Icelandic or English reporting research results or discussing issues of value for education in a broad sense and from a variety of theoretical perspectives.
3. Manuscripts should be original in the sense that they should not have been published elsewhere.
4. First author is considered to be the primary author and is responsible for the article and for corresponding with the journal editor and with readers.
5. Manuscripts are reviewed by at least two independent experts in a double-blind process where the identity of the author is unknown to the reviewer and vice versa.
6. The editorial board bases its decision about the publication of an article on reviewers' comments and authors' reactions to these. Manuscripts that do not correspond to the published criteria are rejected.
7. Deadline for submission of manuscripts is May 1st. Manuscripts are submitted to the editor (see www.fum.is)

Preparation of the manuscript

1. Manuscripts are 9000 words (25 pp.) maximum.
2. They are prepared in Word with Times New Roman font, 12p with double line spacing and justified left. Only one space after full stop/period. Headings are in 12p Times New Roman, justified left.
3. Manuscripts should conform to the APA style (Publication Manual of the American Psychological Association, (6th ed. 2010).
4. Icelandic author names should be referred to by forenames and surnames and their forenames used for ordering in a list of references.
5. Figures and tables to appear in the article should be submitted without a legend but the legend submitted separately marked with the number of the figure or

table. Authors should indicate clearly where they want figures and tables to be inserted in the manuscript.

6. Authors are asked to indicate in an author note if the work is based on a university assignment or if it has been completed with the support of a grant.
7. Manuscripts should have only the name of the author and the title of the article on the front page. On page 2 there is the title and an abstract of max. 300 words. On page 3 the article starts. At the end of the article, after the list of references, there is an abstract of max. 600 words in Icelandic (the reverse applies to articles in Icelandic: 300 word abstract in Icelandic and 600 word in English).
8. Accompanying the manuscript should be a 60 word text entitled "Practical value" where the author(s) explain how the content could be utilised for policy making or for improving educational practice.
9. The author(s) should submit a text of 60-70 words in English and a similar one in Icelandic, where their education and present employment is detailed. Also information about their research area and email account(s). The text shall be headed by their names followed by the name(s) of their employing institution(s) in English and Icelandic.

Criteria for review

Reviewers are asked to keep the following main criteria in mind while reviewing a manuscript of an article.

1. **Originality.** Is the article original and interesting enough for it to be published? What does it add to present knowledge? Has the same work been reported elsewhere?
2. **Presentation.** Does the article conform to the policy of the journal to publish only good scholarly work? Does it satisfy the formal criteria of presentation? Does description, structure and theoretical clarity contribute to an accessible and interesting article for the readers of the journal?
3. **Use of references.** If the article is based on previous research are these presented in a satisfactory manner? Are critical studies omitted?
4. **Ethical issues.** Evidence or suspicion of plagiarism, falsification of data, lack of respect or breach of confidentiality towards research participants should be reported.